

WIN-IMS Software Installation

This document provides simple installation instructions for customers who purchased the single-user standalone license. The database used is Microsoft Access™.

1. Run the WIN-IMS setup from the CD ([Setup.exe](#)). Follow the on-screen prompts to install the software.
2. On initial application startup, enter your company identifier and registration key when requested (located on the CD holder for WIN-IMS). The registration will automatically set the number of licenses purchased. *
3. Log in as administrator (user name - **admin**, password - **adminuser**). Make sure that you change your password periodically.

* NOTE: The initial installation uses the demo database for you to train and learn with. We do NOT recommend using this database when you are ready to start entering real data. You are prompted to change to a clean database at the time of registration. If you select No for now but wish to switch to a clean database at a later time, there is a blank WIN_IMS_CLEAN.MDB file in the installed application directory (C:\Program Files\WIN-IMS by default) that can be copied and renamed to WIN_IMS.MDB when you are ready to create your own database. (You should rename the demo database to another recognizable name first.)

Once your installation is complete, review the Users Manual for information on how to use WIN-IMS.

WIN-IMS Network Software Installation

This document provides simple installation instructions for customers who purchased a network version of WIN-IMS. The database used is Microsoft Access™.

1. Copy the entire contents of the WIN-IMS CD to a network server location accessible by all users. Select all files and run *Properties* by right-clicking the files. Remove the "Read-Only" checkmark on the *General* tab for the file attributes.
2. From each workstation, browse to the server location and run the WIN-IMS workstation setup ([Setup_pc.exe](#)). Follow the on-screen prompts to install the software.
3. On initial application startup, enter your company identifier and registration key when requested (located on the CD holder for WIN-IMS). The registration will automatically set the number of licenses purchased.*
4. Log in as administrator (user name - **admin**, password - **adminuser**). Make sure that you change your password periodically.

* NOTE: The initial installation uses the demo database for you to train and learn with. We do NOT recommend using this database when you are ready to start entering real data. You are prompted to change to a clean database at the time of registration. If you select "No" for now but wish to switch to a clean database at a later time, there is a blank WIN_IMS_CLEAN.MDB file in the installed application directory (C:\Program Files\WIN-IMS by default) that can be copied and renamed to WIN_IMS.MDB when you are ready to create your own database. (You should rename the demo database to another recognizable name first.)

Once your installation is complete, review the Users Manual for information on how to use WIN-IMS.

WIN-IMS Hardware Installation

Videx LaserLite Pro (Optional)

The LaserLite Pro functions as the data collection device for the check-out of items. The Downloader base connects to your serial port (COM/RS-232) of your computer. It simply requires an available serial port on your PC and the included AC Power Adapter. Follow the instruction sheet included with the handheld for further information.



PSC Falcon PDA (Optional)

The PSC Falcon also functions as the data collection device for the check-out of items. This device connects to the USB port of your computer and uses Microsoft Active Sync to communicate (not included). Application "CAB" files are included for software loading onto the Falcon. Once the CAB files are copied to the handheld, double-click to install the WIN-IMS handheld application.



Zebra Label Printer (Optional)

The Zebra printer uses a standard USB, Serial, or Parallel printer cable. Connect the printer to your PC and power the printer. You must then install the printer driver as though it is a standard Windows printer. A print driver CD is included and should assist you with installation. Updated drivers may also be downloaded from the manufacturer's WEB site.



NOTE: The "Printing Preferences" for the Zebra print driver has several configuration options that must be set. Most importantly, you **MUST** setup the default "Print Size" to match the label size being used. Also, ensure the setting for "Media Type" is set to *Thermal Transfer* if you are using a ribbon. Your label design format in WIN-IMS should then match the size of label used.

PC Corded Barcode Scanner (Optional)

A corded barcode can be used to scan check-out and check-in data directly into WIN-IMS. Two connection options are available. The first connects the scanner via your USB port and should auto-configure. The second connects to your PC's keyboard and requires no PC drivers.



For special needs and support, contact PTS within the warranty period or as a part of your Extended Support Agreement.

BACKUP YOUR DATA DAILY!